



**Form of Application for the Japan Day Düsseldorf/NRW
25th May 2019**

Closing Date: 14th January 2019

Have you already participated in the Japan-Day?

Yes. No.

Name of the group / Institution

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Contact:
Japan-Tag Düsseldorf/NRW

Düsseldorf Tourismus GmbH
Benrather Str. 9
40213 Düsseldorf
Tel.: 0211/172 02-2274
Fax: 0211/172 02-1274

**Japanisches Generalkonsulat
Kultur- und Informationsbüro**
Breite Str. 27
40213 Düsseldorf
Tel.: 0211/164 82-38
Fax: 0211/164 82-46
kultur@ds.mofa.go.jp

Contact

Name.....

Address.....

Tel.....Fax.....Mobile.....

E-Mail.....Homepage.....

Contact during the event (25th May 2019)

Name.....

Mobile.....

Application for an information/ demonstration/ sales booth on the "Rheinuferpromenade"
(Rhine embankment promenade)

Please note that the rental of an information/ demonstration/ sales booth requires a charge!

Type of booth

- Information/ demonstration/ exhibition booth
- Sales booth
 - Sale of manga/ anime/ videogame merchandising
 - Sale of Japanese goods
 - Sale of
- Other

Opening period

- From 11:00 a.m. to 19:00 p.m. (max. until 10:00 p.m.)
- The whole day (11:00 a.m. – 10:00 p.m.)

Number of participants

(Desired) number of sales booth (tent)

(Desired) number of parking permits*

* Please note that the organizer will decide how many booths and parking permits can be provided for each institution. Please note that a parking permit authorizes you to enter the festival area by car for the set-up of goods. However, this permission is only valid **before the opening of the event (24th May 2019, from 5 pm to 8 pm, 25th May 2019, from 08:00 am to 09:30 am)**. For safety reasons, it is **not allowed to enter the festival area by car after 09:30 am and during the opening hours of the event**. We advise you to organize alternative means of transport (e. g. wheelbarrow etc.) in case you want to start with the cleanup of your booth during the event's opening period. For cleanup and removal of goods by car, you need to wait for the official passage permit approval of the organizer (the permit might not be issued before 1:00 am at night or later).

Do you plan to offer an additional program (e. g. autograph session, handicraft work, lecture etc.) at your booth?

- Yes (information/ demonstration/ sales booth with an additional program)
 No (information/ demonstration/ sales booth only)

Detailed description of range of goods/ information service / demonstration

Please describe the goods/ information service/ demonstration you plan to offer at your booth in detail and, if applicable, your program contents. Please especially point out how your range of goods/ information service/ demonstration is **related to Japan.**

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”Important information”

We kindly inform you that the administrative office of the Japan Day will only receive your application. Acceptance or decline of the application is subject to the decision of the executive committee of the Japan Day.

Please note that the administrative office of the Japan Day cannot assume any costs!

When you participate in the Japan Day with a sales booth, you explicitly agree to sell **only branded goods or products/goods from your own production**. The sale of copies and counterfeit items and weapons is an infringement of legal provisions and is therefore strictly prohibited. The instructions of the organizer and those appointed by it shall be unconditionally obeyed. **The Subletting of your booth and its surrounding area to third parties as well as extensions to the tent are expressly prohibited**. Failure to adhere to the aforementioned rules can lead to the closing of your tent and the exclusion from the event.

Herewith, I take note and approve of the “Important information” and apply bindingly for participation in the Japan-Day Düsseldorf/NRW 25th May 2019. If I offer goods for sale, I herewith guarantee that I will only offer and sell branded goods or products/goods from my own production and will strictly obey the legal provisions.

Place, Date

Signature

Closing date for application is January, 14th 2019.
Please send your documents to the Japanese Consulate General
(Japanisches Generalkonsulat, Kultur- und Informationsbüro).
If your participation on Japan Day has been confirmed, you will receive a contract by time.